

## Thyatira Psalter Project Instructions

Thank you for choosing to contribute to the Thyatira Psalter Project. Please use these instructions and suggestions to guide your participation. You can refer the sample on the back of this sheet.

1. Prepare your heart, mind, and handwriting with prayer. Do not worry about the quality of your handwriting, but prepare to do your best.
2. Read these instructions carefully as well as review the formatting of the sample on the back of this sheet. And the accompanying printout of your psalm.
3. Use the 11x17 sheets provided. Up to five sheets are provided in case you make a mistake or wish to improve after a first try. Additional sheets are available by contacting the church office.
4. These sheets have faint lines to guide your writing which will disappear when the project is photocopied onto more attractive paper. If you cannot see these lines, please use additional light, darken with pencil (we can erase in the office) or contact the church office.
5. Use black ball point pen.
6. Follow the line formatting provided with the accompanying printout of your psalm, EXCEPT add verse numbers using small numbers immediately in front of the word beginning each verse (<sup>12</sup>like this example).
7. Use block lettering (printing), cursive, or calligraphy, if you can.
8. Begin with the side of the paper with the short first line on the right hand side of the page. If your psalm continues past one page, turn the sheet over and continue on the back side.
9. Write the number of your psalm on the short line in the following format:  
Psalm 23
10. Include the following, like those found in Psalm 4:
  - Descriptions of the Psalm which follow the Psalm number, such as: *Confident Plea for Deliverance from Enemies*
  - instructions that are sometimes found before the numbered verses such as, *To the leader: with stringed instruments. A Psalm of David.*
  - Words at the end of lines, such as *Selah*
11. DO:
  - Carefully observe punctuation and formatting in the original
  - *Indent* on a new line any sentence that does not fit completely the way it comes in your printout. Indent the extra text additionally if it begins on an indented line (*see verse 2 of sample*).
12. DO NOT:
  - Include footnotes
  - Leave a space between verses
13. If you make a mistake, you can use one of the following “fixes:”
  - Use White Out and write over the mistake
  - Cross it out and continue on the next line
  - Use an artistic way to address the mistake
  - Start over
14. Return the completed sheet to the Church Office by February 16, 2021 (although we can probably extend a little grace past the deadline!).
15. Enjoy the project!